

SARASOTA COUNTY, FLORIDA BUILDING AND/OR WNCA WORK PERMIT APPLICATION

(THIS IS NOT A PERMIT)

South County:

Development Services Business Center
4000 Tamiami Trail S. Room 122
Venice, Florida 34293-5076
941-861-3108 (Fax)

North County:

Development Services Business Center
1301 Cattlemen Rd. Bldg A
Sarasota, Florida 34232-6226
941-861-6471 (Fax)

AUTOMATED TELEPHONE NUMBER FOR BOTH OFFICES: 941-861-6441

Over-the-counter applications by fax are accepted when paying with MasterCard or Visa. Faxed plans which are illegible, or which require an architect's or engineer's raised seal will not be accepted.

CONSTRUCTION LIEN LAW: The Construction Lien law (Chapter 713, Part I, Florida Statutes) provides a method by which a contractor, subcontractor, laborer, building material supplier, architect, landscape architect, interior designer, engineer or land surveyor may claim a lien on real property on which he/she has done work or to which he/she has furnished materials.

The applicant by signature on this application certifies that he or she will deliver this statement to the person whose property is subject to attachment in accordance with the provisions of F.S. 713. The Right, Title and Interest of the person who has contracted for the improvement may be subject to attachment under the Construction Lien Law.

COUNTY RESPONSIBILITY: Nothing herein shall be deemed to authorize or create a duty on the part of the County and its officers, agents and employees to assure or guarantee construction and work in compliance with County ordinances or the plans and specifications submitted thereunder. County officials administering this permit conduct only spot checks to the best of their ability and within the limitations of the available time and personnel. No expectations based upon permits or approvals issued hereunder should arise that construction and work performed pursuant to said permits or approvals does in fact comply with County ordinances or the plans and specifications submitted thereunder. Any person desiring to assure such compliance should seek the assistance of independent persons qualified to perform such evaluations.

WNCA WORK PERMIT APPLICATIONS: This application may be utilized to file jointly (or separately) for Water and Navigation Control authority (WNCA) permits: **Minor or General** for the construction and repair of docks, bulkheads, boathouses, rock revetments, fishing piers, boat-lifts, davits, and maintenance dredges or **Major** for those proposals that do not qualify for a Minor or General permit (ask for a Major Work Permit application supplement). **Submitted plans shall meet the requirements provided on the application supplement.**

COMPLIANCE: The owners, authorized agent or contractor certifies that, together with plans and specifications submitted to the Development Services Business Center, Permitting & Inspection Services, this application shows a true representation of the construction to be accomplished under this permit. It is understood that any deviations from the original documents, unless approved by Development Services Business Center's Executive Director, will render the permit invalid. The owner(s), authorized agent or contractor further agrees to comply with all Sarasota County laws and codes pertaining to the work and agree at any time to make all changes required by Development Services Business Center's Executive Director to conform to County and State ordinances, laws and regulations.

EXPIRATION OF PERMIT: A Building Permit issued pursuant to this application will become invalid after (180) days from the date of issuance if the work is not commenced or is suspended or abandoned, or if more than (180) days elapse between required inspections and no Certificate of Occupancy has been issued. Construction authorized under a **Water and Navigation Control Authority (WNCA) Work Permit** issued pursuant to this application must be commenced within one year from the date of issuance and shall be completed within three years from the date of issuance. In the event that authorized work is not commenced or completed within said time periods, reapplication must be made to Development Services Business Center for reauthorization.

EXPIRATION OF PERMIT APPLICATIONS: Section 104.1.6, Florida Building Code – An application for a building permit for any proposed work shall be deemed to have been abandoned 6 months (180 days) after the date of filing for the permit, unless before then a permit has been issued. One (1) extension of time of not more than 90 days may be allowed by the building official for the application provided the extension is requested in writing and justifiable cause is demonstrated.

REFUNDS: Refunds of fees shall be based on the provisions of County ordinances and the prorated cost to the Business Center. Plan Review, State BPR and State DCA fees are non-refundable. Refunds shall not exceed 50% of the eligible amount over \$100.00.

REQUIRED:

Minimum two sets plans, three sets if well or septic.

BUP200

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North South

NAT200

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Work Code

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This application IS / IS NOT subject to the requirements of the Sarasota County Concurrence Management Systems Regulations.

APPLICATION DATE _____

PARCEL TAX

IDENTIFICATION NO.

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BUILDING -

RPS TREE -

FIRE -

LAND DEVP -

RPS OTHER -

UTILITIES -

HEALTH EE -

HEALTH EH -

ZONING -

OWNER'S NAME _____ PHONE _____

OWNER'S MAILING ADDRESS _____ FAX # _____

CITY _____ STATE _____ ZIP _____ E-MAIL _____

PROJECT ADDRESS _____ CITY _____

LEGAL DESCRIPTION: LOT _____ BLK _____ SUBDIVISION _____

MEETS & BOUNDS NAME OF WATERWAY _____

CONTRACTOR'S NAME _____ LICENSE # _____

COMPANY NAME _____ PHONE # _____

CONTRACTOR'S ADDRESS _____ FAX # _____

CITY _____ STATE _____ ZIP _____

CONTACT _____ PHONE # _____ FAX # _____

CONTACT ADDRESS _____ E-MAIL _____

ARCHITECT/ENGINEER _____ PHONE # _____

ADDRESS _____ FAX # _____

CITY _____ STATE _____ ZIP _____

E-MAIL _____

WORK DESCRIPTION: _____

IF APPLYING FOR A WNCA PERMIT, PLEASE CHECK ONE: _____ MINOR _____ GENERAL _____ MAJOR

ESTIMATED COST OF PROJECT _____

TRIPLE FEE (AFTER-THE-FACT)

NUMBER OF DWELLING UNITS _____

PROPOSED TOTAL ENCL. SQ. FOOTAGE _____

NUMBER OF STORIES _____

LAWN IRRIGATION WATER CONDITIONER

WATER SOURCE: CENTRAL WELL

TYPE OF GAS: LP NATURAL

SEWER SOURCE: CENTRAL SEPTIC

FOOD SERVICE SHELL ONLY

NO. OF WATER CONNECTIONS _____

SERVICE AMPERAGE _____

NO. OF SEWER CONNECTIONS _____

MILES MOVED (Building Moving) _____

NO. OF TOILETS (Incl. Toilets, urinals & bidets) _____

FIRE SPRINKLERED 1-HOUR PROTECTED

Fee Simple Titleholder's Name & Address _____

Bonding Company & Address _____

Mortgage Lender's Name & Address _____

**ROUTING FORM FOR ALL NEW CONSTRUCTION, ADDITIONS, RENOVATIONS AND DEMOLITIONS
ALL "YES" / "NO" questions MUST be answered**

RESOURCE PROTECTION SERVICES - (941) 861-6113 SOUTH COUNTY - (941) 861-3029

Does the property border/ contain a shoreline, lake, ditch or canal?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Does the property border/ contain a wetland? (i.e. mangrove swamp, freshwater wetland, etc.)	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Is construction, excavation or filling proposed within 30 feet of a shoreline or wetland?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Is construction, excavation or filling proposed seaward of Sarasota County Gulf Beach Setback Line (GBSL) or Barrier Island Pass Twenty-Year Hazard Line (PHL)?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Is the property unplatted or described by metes and bounds?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Is the property located in one of the subdivisions listed below? If YES, check the subdivision.	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
<input type="checkbox"/> Ashley <input type="checkbox"/> Bahia Oaks <input type="checkbox"/> Bay Oaks <input type="checkbox"/> Bel Aire Estates <input type="checkbox"/> Beneva Oaks II <input type="checkbox"/> Blooming Grove Estates <input type="checkbox"/> Boca Royale <input type="checkbox"/> Casey Key Estates, Units 1, 2 <input type="checkbox"/> Cedar Creek <input type="checkbox"/> Chimney Creek <input type="checkbox"/> Colonial Oaks, Unit 24 <input type="checkbox"/> Country Creek	<input type="checkbox"/> Country Woods Estates <input type="checkbox"/> Desoto Acres <input type="checkbox"/> Driftwood Estates <input type="checkbox"/> Deer Hammock <input type="checkbox"/> Englewood Farm Acres <input type="checkbox"/> Evergreen West <input type="checkbox"/> Gator Creek <input type="checkbox"/> Hidden River <input type="checkbox"/> Kensington Woods <input type="checkbox"/> Laurel Oaks Estates <input type="checkbox"/> Lemon Bay Estates <input type="checkbox"/> Meadows Ranch Lots	<input type="checkbox"/> Misty Creek, Unit 4 & 5 <input type="checkbox"/> Myakka Country <input type="checkbox"/> Myakka Trails N. & S. <input type="checkbox"/> Myakka Valley Ranches <input type="checkbox"/> Oaks (1) <input type="checkbox"/> Oak Creek <input type="checkbox"/> Oaks Ford (1) <input type="checkbox"/> Oak Preserve <input type="checkbox"/> Oak Woods <input type="checkbox"/> Oaks at Woodland Park <input type="checkbox"/> Palmer Glen <input type="checkbox"/> Ranches at Bern Creek	<input type="checkbox"/> Saddle Creek <input type="checkbox"/> Saddle Oaks <input type="checkbox"/> Sandringham <input type="checkbox"/> Sarasota Polo Club <input type="checkbox"/> Sarasota Ranch Club <input type="checkbox"/> Shakett Island <input type="checkbox"/> Sunset Estates <input type="checkbox"/> Walden Pond <input type="checkbox"/> Whispering Crane <input type="checkbox"/> Woodside Oaks <input type="checkbox"/>

If you don't know the answer to any of the above, or you have any questions about restrictions associated with native habitats (wetlands, scrubby flatwoods, coastal or mesic hammock, etc.) or with any endangered or threatened species (bald eagle, Florida scrub jay, gopher tortoise, etc.) contact Development Services Business Center, Resource Protection Services and ask for an Environmental Specialist.

**Tree Protection Ordinance
THE FOLLOWING ACTIVITIES DO NOT REQUIRE A TREE PERMIT.**

- Addition to an existing residential dwelling, (i.e. pool, shed, room, dock, interior) even if trees are to be removed.
- Commercial interiors, modular building installation, walls, demolition, docks (only if no trees are to be removed).
- No trees or palms are located on the lot or within 100 feet of any clearing or construction.

Has a Tree Permit been issued for this lot? If so, what is the permit No.? # _____ YES NO

FOR ALL NEW CONSTRUCTION AND COMMERCIAL ADDITIONS:

Are there any trees or palms within 100 ft. of any clearing or construction, even if no trees are to be removed? YES NO

IF 'YES,' AND THE ACTIVITY IS NOT EXEMPTED ABOVE, A TREE PERMIT IS REQUIRED.
Check 'No' if the activity is exempted above.

AIR & WATER QUALITY PROTECTION (941) 861-6128

Does the activity involve petroleum or chemical storage tanks (excluding propane), a petroleum contaminated site or monitoring wells?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Will operations at the planned facility result in discharge from the site of materials or substances other than rainwater, or to the air of chemicals, vapors, or particulate matter?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<u>IF ANY OF THE ABOVE ANSWERS ARE 'YES,' A D.E.P. PERMIT MAY BE REQUIRED. Contact Air & Water Quality Protector</u>		
Does the activity involve renovation or demolition, of a commercial building?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Does the activity involve renovation or demolition of a residential building with greater than four living units, or does it involve more than one residential dwelling?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF THE ANSWER TO EITHER OF THESE TWO QUESTIONS IS 'YES,' AN ASBESTOS SURVEY BY A LICENSED CONSULTANT MAY BE REQUIRED. Please contact Air & Water Quality Protection prior to issuance of permit.		

**DISCLOSURE STATEMENT FOR OWNERS
ACTING AS THEIR OWN CONTRACTOR**

Florida Statute Chapter 489 requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor, with restrictions, even though you do not have a license. You must provide direct, on site supervision of the construction yourself. You may build or improve a one or two-family residence or a farm outbuilding. You may also build or improve a commercial building provided your costs do not exceed \$10,000. The building or residence must be for your own use or occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yourself within one year after the construction is complete, the law will presume that you built or substantially improved it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by State Law and by County Ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide Worker's Compensation for that employee, all as described by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

CONTRACTOR/AGENT/OWNER AFFIDAVIT

The undersigned states and affirms that he/she is the owner of the property or has been authorized to act by the owner under the legal description of property to be used for the proposed construction as described, and that, if the owner, the building is for his/her own use and occupancy and is not being built or offered for sale or lease.

I certify that all the foregoing information is accurate and that all work will be done in compliance with all the applicable laws regulating construction and zoning. I agree to allow any authorized employee of Sarasota County to enter upon the premises associated with this project for the purpose of ascertaining compliance with the terms and conditions of the application, or permit, and/or permit stipulations.

WARNING TO OWNERS: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENT TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Contractor/Agent: _____ Print Name: _____

STATE OF FLORIDA
COUNTY OF _____

Affirmed and subscribed before me this _____ day of _____, 20____.

_____ (name of person making statement). Identification produced

Commission No. _____

Signature of Notary Public-State of Florida

Owner: _____ Print Name: _____

Co-Owner: _____ Print Name: _____

STATE OF FLORIDA
COUNTY OF _____

Affirmed and subscribed before me this _____ day of _____, 20____.

_____ (name of person making statement). Identification produced

Commission No. _____

Signature of Notary Public-State of Florida

Note: Subcontractor's verification form for electrical, plumbing, gas, mechanical and roofing must be submitted prior to the issuance of a building permit.